



# Galmpton Church of England VA Primary School

## School Prospectus and Information 2021/22



# A Warm Welcome to Galmpton CE VA Primary School!



Dear Parent

We believe we have a very special and happy school where academic excellence and character education are achieved through our rich and innovative curriculum. Our Church school Ethos drives all that we do. We hope that the information in the prospectus helps you make the right decision for your child and gives you an insight into the ways we endeavour to meet the needs of all our children at Galmpton. As a church school, our mission is to:

**Achieving and Flourishing together in God's Loving Arms**

Psalm 92:12

"Those that live like Jesus will flourish like a palm tree,  
they will grow like a fine and strong tree"

Our school's approach to Supporting Children at School with Medical Conditions follows that of the Church of England Education Office, in that it seeks to be faith-sensitive and inclusive. It is under-pinned by Our Vision of "Achieving and Flourishing together in God's Loving Arms" and ensures that all of school life incorporates the values of the Christian Faith. These values are central to all that we do and determine how we will implement all policies and procedures. We want to ensure that through our gateways of Citizenship, Leadership, Expression, Exploration and Flourishing, all pupils and adults are shown how to be Compassionate, Forgiving, Determined and Honest individuals, who act with integrity and responsibility. By starting with our vision, we aim to ensure that all members of our school community understand our expectations, our practise and the ways in which we will implement policy.

Our Values are at the heart of all we do to realise the full potential of all of our children: academic, social, physical, spiritual and creative development, in an inspiring and creative learning environment.

We intend that the information in this prospectus contains useful information but also gives you an insight into our school. We would invite you to discover the distinctiveness of Galmpton CE VA Primary by visiting our school. We look forward to meeting you and discussing your child's needs.

If you require any further information about the school, please do not hesitate to give us a call and speak to a member of our admin team.

**Mrs Katy Burns, Headteacher**

## Our Church School Links

At Galmpton Church of England School we give the highest priority to the spiritual development of all our pupils. Our church school is distinguished by the special character of its religious education and Christian worship and within this teaches an awareness of, and respect for, other faiths. In our church school, Christian values are built into our ethos and teaching. Our school is blessed and privileged to have links and the support of our local church. We have many opportunities throughout the year to hold services in the Church and half termly Eucharists also take place alongside daily Acts of Worship.



## An engaging, creative and broad Curriculum

Children are inspired to learn through our learning enquiries. At the heart of our curriculum lie three core values: pursuit of academic excellence; the explicit development of metacognition; and crucially, character education. So whilst ensuring academic rigour, we also teach children to understand themselves as learners whilst ensuring that they have the values that will enable them to persevere, empathise and have the courage to make a difference in the world. We believe that this 'three pronged' approach is possible for all learning opportunities.

## Inclusion, Equal Opportunities and Diversity

We recognise the diversity of our children and believe that regardless of background, ethnicity, race or religion they should all reach their full potential. We are committed to providing equal opportunities for all children to achieve this goal through our approach to providing quality teaching and learning and access to a full range of opportunities. This means that children who may have been identified as having special educational needs receive tailored support. Mrs Fisher is our SENDco and you can talk to her or your child's class teacher if you have any concerns. Do look at our SEND section on our website for lots more useful information. High achieving children are also recognised and planned for, allowing challenge and success for all.



## Learning and the Curriculum

Learning extends across all aspects of school life and reflects both our ethos and learning values. We are committed to high standards and provide enriching cross curricular learning opportunities that develop each child's skills and abilities. We aim to foster a life-long love of learning and a spirit of enquiry. Do take a look at our Curriculum page on our website for some information about our approach to the many subjects we teach.

## Care and Behaviour

Behaviour at Galmpton is exemplary. We understand that children come from unique circumstances and backgrounds and we aim to understand every child's needs and challenges. Our 'Good to be Green' approach is used to support behaviour but we ensure behaviour standards are high by empathising and responding to individual needs.

Every child is precious to us and really does matter. Each child is considered an individual and is valued as part of our caring community. Galmpton's high standards of behaviour are developed through our positive behaviour policy with a clear code and a system of rewards and sanctions. Children are encouraged to care for each other, to treat each other as they would like to be treated themselves and to forgive each other when things go wrong. We offer excellent pastoral care led by our dedicated and experienced Pastoral Lead and want to ensure that all children truly flourish and achieve.



## Part of the Community

We are committed to serving our community and being a hub of 'neighbourliness'. The school enjoys great partnership and support from the community near and far and these broaden our children's horizons. Our church and parish links are strong with shared worships and events. Opportunities for the children are extended with strong links with local secondary schools. We are able to get to know other primary schools in contrasting communities in Britain through our Global Citizenship work.



## Partnership with Parents and Carers

The school operates an 'Open Door Policy' and parents are very much welcomed into our community. They are encouraged to be fully involved and take an active part in school events and activities. We hold regular parent consultations and curriculum evenings and we send home weekly letters that let parents know what is going on. If there are any concerns we always aim to resolve them positively and we welcome constructive feedback.

We are fortunate to have an active PTFA group - Friends and relatives of Galmpton School (FROGS). As a parent, family member, friend or carer, you are automatically a part of this association and your support and interest plays a vital part in the life of the school. Through the PTFA, a number of fundraising and social events are organised throughout the year, the proceeds of which benefit the children. Do take a look at FROGS Facebook page! <https://www.facebook.com/galmpton.frogs/>



## **Keeping Children Safe Child Protection and Safeguarding**

Our school community has a legal duty to safeguard and promote the welfare of our children. This means that we have a Child Protection Policy and we ensure that all staff and volunteers are aware of our procedure and follow this constantly. In putting children first, sometimes we may need to share information with other agencies when there are concerns about a child's welfare. We will always discuss this with parents first unless we have reason to believe that this might not be in the interest of the child. The Designated Child Protection Officer is the Headteacher, the Deputy Designated Officer is our deputy Headteacher, Nicola Hartley.



## **Academy of Character and Excellence**

Galmpton Primary is very proud to be a member school of the Academy of Character and Excellence Trust. We are a small and very close network of local schools. Our strength is our sharing of best practise, resources and expertise, we ensure all our teachers access bespoke and innovative professional development. We have a highly skilled business team and our Leaders are recognised locally and nationally for their work in schools. As part of the ACE academy we are committed to providing the best possible education for the children. Both ACE and our Governors are responsible for ensuring that the school operates in accordance with the school trust deeds and that all statutory obligations are fully met. Governors at Galmpton come from a wide spectrum; church appointed governors and representatives from the local authority, community and staff.

## Growing and Gardening

Galmpton is committed to giving children the opportunity to make healthy choices. The school enjoys all the benefits of in-house catering: delicious meals that are freshly prepared, nutritionally balanced with locally sourced ingredients - often organic. We actively promote our school meals and encourage our children to take full advantage of them. We have our own growing plot at Greenway that our Year 4 develop over the Spring and Summer terms. Our garden also supplies our kitchen with vegetables for our school dinners and all children have opportunities for growing and gardening. We have a dedicated gardening Lead, Mrs Finch and our lovely community friends come in every week to help the children develop their gardening and growing skills.



## After School Provision and Clubs

We have a wide range of after school clubs including art, sports, cooking, Spanish and performing arts clubs. For some of these clubs there is a fee but we have tried to keep costs to a minimum and encouraged external providers to do this too. If you need child care after school, we provide outstanding care through our school Afterschool provision. We have a dedicated room and our children enjoy the varied activities and snacks too! As well as this we provide a good range of clubs so that children can follow their own interests. Although we do not have a breakfast club, we can highly recommend the breakfast club in the village who we have close ties to. The children are brought to school from the club.



# Additional Information

## Collective Worship

In our collective worship we foster a sense of community within the faith of the Church of England. The Bible and its' teachings are central to our acts of worship and we aim to enable all members of our community to feel comfortable and confident in approaching God through a variety of means.

In our worship we explore ways in which we can grow in faith; through praise and celebration as well as silence and reflection. The variety of experiences offered, encourages each child to develop his / her spiritual potential to the full. Our worship takes into account the values and beliefs we hold within the Anglican Tradition.



The yearly calendar following the life of Christ and the great festivals provide a structure and a sequence for our celebrations. This, coupled with a monthly Eucharist, helps us to establish our Anglican faith as central to our development as a worshipping community. Whilst we would wish for all members of our school to be involved, we recognise the legal right of parents to withdraw their children from acts of worship. Parents, are very welcome to join us for these events and there will be many other Ethos events that parents are encouraged to attend.

## **Our Governors and Staff**

Governors	Role
Olivia Palmer	Chair, Teaching & Learning Portfolio
Katy Burns	Headteacher - Galmpton
Lyn Elliott	Vice Chair, Teaching & Learning Portfolio
Tom Blanchard	Parent Governor, Safeguarding Portfolio
Rebecca Walker	Foundation Governor, Community Partnerships Portfolio
Yvonne Childs	Foundation Governor, Community Partnerships Portfolio
Amy Withers	Foundation Governor, Teaching & Learning Portfolio
Martin Ridge	Foundation Governor, Community Partnerships Portfolio
Anne Tully	Foundation Governor, Ethos & Community Partnerships Portfolios
Faye Butler	Staff Governor, Teaching & Learning Portfolios
Nicola Hartley	Associate Governor, Teaching & Learning Portfolios
Phillip Mantell	Trust Director, Ethos & Church School Distinctiveness Portfolios
Roxanna Mager	Clerk to Governors

<b>Teachers</b>	<b>Role</b>
Mrs K Burns	Head Teacher
Mrs F Page	EYFS teacher
Mrs K Butler	Class teacher, KS1 Lead
Mrs J Fisher	Inclusion Leader
Mrs E Paskin	Class teacher
Mrs A Maker	Class teacher
Mr J Hicks	Class teacher
Mr J Johansen	Class teacher
Mrs N Hartley	Class teacher, KS2 Lead & Deputy Head of School
Mrs A White	Class teacher
Mrs L Baumback	Class teacher
Mrs A Smith	Class teacher

<b>Support Staff</b>	<b>Role</b>
Mrs S Hill, Miss D Jones	Administrators
Mr G Minns	Site Manager
Mrs F Davidson, Mr N Williamson	Cleaning Team
Mrs V Crutchlow	THRIVE Practitioner and Pastoral Lead
Mrs E Davidson	HLTA
Mrs J Knapman	Teaching Assistant & MTA
Miss A Staddon	Teaching Assistant & MTA duties
Mrs R Ansell	Teaching Assistant & Lead MTA duties
Mrs C Duckett	Teaching Assistant & MTA duties
Ms L Boyd	Teaching Assistant
Mrs S Housdon	Teaching Assistant
Mrs M Staddon, Mrs S McElroy, Mrs F Davis	Catering Team
Mrs F Davidson, Mrs D Price, Mrs J Knapman, Miss A Staddon, Mrs R Ansell	Meal Time Assistants
Ms J Ozanne, Mrs T Bright, Mrs D Ward, Mrs F Davidson	After School Club Leaders



# The School Day and School Year

**Morning Session:** 9am (gates open 8.45) - 12.15pm EYFS & KS1, 12.30pm KS2

**Afternoon Session:** EYFS & KS1, 1.15pm & KS2 1.30pm - 3.15pm

Autumn Term 2021		Autumn Term 2022	
<u>6 &amp; 7 September</u>	<u>2 x Non pupil days</u>	<u>5 &amp; 6 September</u>	<u>2 x Non pupil days</u>
8 September	Autumn term begins	7 September	Autumn term begins
25 - 29 October	Half term	24 - 28 October	Half term
17 December	Last day of term	16 December	Last day of term
Spring Term 2022		Spring Term 2023	
4 January	Spring term begins	3 January	Spring term begins
21 - 25 February	Half term	13 - 17 February	Half term
8 April	Last day of term	31 March	Last day of term
Summer Term 2022		Summer Term 2023	
<u>25 April</u>	Summer term begins	<u>17 April</u>	Summer term begins
<u>2 May</u>	BANK HOLIDAY	<u>1 May</u>	BANK HOLIDAY
30 May - 3 June	Half term	29 May - 7 June	Half term
<u>6, 7, 8 June</u>	<u>3 x Non pupil days</u>	<u>5, 6, 7 June</u>	<u>3 x Non pupil days</u>
26 July	Last day of term	25 July	Last day of term

## Information Index for Parents

### Absences and Sickness

If your child is away from school please keep us informed, i.e. before 9.30am of the first day of absence. If you have not informed the office before 9.30am, we follow safeguarding procedures and will try to contact parents/carers/those on our contacts list to ascertain a reason for absence. Schools must record unauthorised absences and report them to the Department for Education. If a child is away from school for some time you may receive a visit from the Educational Welfare Officer.

### Accidents

If your child has an accident at school, minor injuries will be treated by appointed first aiders. We also have "qualified first aiders"; Miss Staddon, Mrs Knapman, Mrs Ward, Miss Jones and Mrs Page. If the accident is more serious, you will be contacted immediately. If we are unable to reach you and urgent action is required, your child will be taken by a member of staff to the hospital A & E department and you will be notified as soon as possible.

### Charges

Under the 1988 Education Act Schools' Governing Bodies must have a Charges Policy. Charges may be made for board and lodging during a residential visit. Transport costs and other costs associated with visits cannot be passed on directly to parents. Parents are asked, therefore to make a voluntary contribution to cover these expenses. The school cannot meet these obligations from its own resources, so if voluntary contributions do not cover costs, the visits cannot take place. A copy of the Governors' Charges Policy is available on request.

## **Clothing and Personal Possessions**

Please mark all clothing and personal property with your child's name. This is particularly important with items of school uniform.

## **Collecting Children**

Please wait for your children in the playground. Arrive if possible no more than ten minutes before the end of the session. Please try to avoid parking in areas around the school that could increase the risk of accidents for children leaving the school and park considerably in the residential areas. Please do not bring dogs into the playground.

## **Home/School Links**

We value links between home and school. There are many ways in which you can support your child's learning and the school. If your child wishes to do school work at home, encourage it. Our policy recognises the need for homework as and when appropriate for your child and certain areas of the curriculum benefit from being reinforced at home - these include word tins, spellings, tables and reading. In order to facilitate a smooth transition from primary to secondary education Year 6 will be encouraged to cultivate a routine of working at home. If you would like to contribute to the wellbeing of the school, you may wish to join the Parent-Teacher Association - FROGS.

## **Medicines**

Staff are not legally required to administer medication. If, however, your child is advised to return to school by a Doctor and has not finished a course of prescribed medicine, we may give this in the interests of the child. Such medicines must be brought to school by the parent (never the child) and delivered personally to the School Office. A form, available from the School Office, **must** be completed before any medicine is given. All items must be in the original pharmacists packaging with the date and child's details clearly marked and must be collected from the School Office at 3.15pm by the parent / carer. For ongoing medicines, it is the responsibility of the parent / carer to ensure the school has "in date" medication to administer.

## **Parent Teacher Consultations**

Meetings are arranged to discuss the children's progress. This is an opportunity for a two-way discussion. Nobody knows your child better than you (not even the teacher!). So if you want to make the most of your opportunity, why not take a little time before the consultation talking to your son/daughter? You might ask about something that he/she has done at school that was especially pleasing or successful, an aspect of school work that he/she has found hard and one thing he/she might be able to do to improve things (with help and support from home and school!). We all want him/her to succeed.

## **Reports & Parent / Teacher Evenings**

Formal reports are issued annually. Parent/teacher evenings are held in the Spring and Summer terms.

## **School Health Service**

We are assigned a School Nurse. The School Office have contact details should you wish to make contact with them. The School Health Service works closely with GPs and other health professionals and supports teachers in parts of the school curriculum concerned with health education. The School Nurse is your point of contact with the School Health Service.

## **School Meals**

All Key Stage 1 (Years R, 1 and 2) pupils receive a free lunch under the Government funded Universal Meals Scheme. For Key Stage 2 (Years 3, 4, 5 and 6) lunches are payable - currently £2.20 a meal.

Pupils may also be eligible, if parents / carers receive certain benefits, to Local Authority free school meals - forms are available from the school office. This scheme also benefits the school, as additional funding is received for each child eligible to the local authority free school meals.

## **School Uniform**

Parents are asked to comply with the following school uniform code:

<b>Winter</b>	<b>Summer</b>
<p><u>Girls and Boys:</u></p> <p>Grey skirt, A - line skirt / grey trousers (No turn-ups on trousers).</p> <p>Light blue polo shirt <u>not 'T' shirt.</u></p> <p>Maroon sweatshirt.</p> <p>Maroon/Grey/black tights or white socks suggested for all.</p> <p>Sensible, black coloured low-heeled shoes - <u>not trainers or boots.</u></p>	<p><u>Girls and Boys:</u></p> <p>Optional blue / white checked summer dress from beginning of Summer term to the October half-term / grey shorts or trousers</p> <p>Light blue polo shirt <u>not 'T' shirt.</u></p> <p>Short white or grey socks suggested for all.</p> <p>Sensible, black coloured low-heeled shoes - <u>not trainers or boots.</u> Black or white sandals may be worn with socks.</p>

It is requested that hair should be:

- natural in colour
- long hair should be tied back
- extremes of fashion are not acceptable within school, i.e. shaved heads / tramlines.

## **PE / Games**

A plain white 'T' shirt, navy shorts and plimsolls - preferably slip-ons.

Children in Years 3-6 may also wear suitable warm, blue joggers/tracksuit for sporting activities.

School uniform is available to purchase from:

**Riviera Schooldays** (Orders can be delivered free of charge to school using code Galmpton)

186 Union Street                            [www.rivieraschooldays.co.uk](http://www.rivieraschooldays.co.uk)

Torquay                                      01803 293650

TQ2 5QP                                    Email - [rivieraschooldays@btconnect.com](mailto:rivieraschooldays@btconnect.com)

**LMOB of Brixham** (Orders can be ordered via the Facebook page and delivered free of charge to school)

1 Union Lane                               Facebook page - lmobltd

Brixham                                      01803 854822

TQ5 8DY                                    Email - [lmobltd@gmail.com](mailto:lmobltd@gmail.com)

Please remember to visit our website for copies of half termly newsletters and the "news feed" where regular notices and reminders are posted

**Galmpton CE VA Primary School  
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